



## REASONS FOR THE PRESENT NOTICE

The hereinafter annexed information is provided on the website management modes as for personal data processing belonging to users surfing on the website. The information is provided according to art. 13 of law decree n. 196/2003 – Code on personal data processing to people interacting with **DBA Group S.r.l.** web services accessible through the address:

[www.dbagroup.it](http://www.dbagroup.it)

The information and notice only applies to the **DBA Group S.r.l.** website and not also to any other website the user surfs through links. The information is inspired by the Recommendation n. 2/2001 which the European authorities for the personal data protection meeting in a Group set up with art. 29 of the directive n. 95/46/EC, enforced on May 17, 2001, to identify the minimum requirements to collect personal data *on-line* and more precisely modes, times and the information nature which the information processors should supply the users when connecting to the web pages, independently from the connection goals. The Recommendation and a general description of its goals are summarised on the other website pages. The data processor is **DBA Group S.r.l.** whose registered office is in Viale Felissent, 20/D in Villorba Treviso,

## PERSONAL DATA PROCESSING PLACE

Any processing linked to the present web services will be carried out by **DBA Group S.r.l.** registered office, only by the authorised technicians liable for the processing or by occasional technicians in case of service. No information from the web service is spread out. Personal data supplied by the users forwarding any information request (news, cd-rom, newsletters, annual reports, answers to questions, etc.), is only used to provide for the required service or performance and it is transferred to third parties only when required.

## TYPE OF PROCESSED DATA

### Navigation data

IT systems and software procedures required to support the website operation, acquire some personal information which is forwarded when using the internet communication protocols. The information is not collected to be associated to people to be identified but by their own very nature, through processing and data association by third parties could allow to identify the users. Among others, the IP addresses or the computer domain names used by the users connecting to a website, the URI (*Uniform Resource Identifier*) notation addresses of the required resources, the request schedule, the enforced method to enter the server request, the dimension of the answering file, the numerical code referring to the answer state provided by the server (accepted, error, etc.) and some other parameters relating to the operating system and the IT user environment. Such data is used only to get anonymous statistical information on the website use and to check its operation. It is immediately removed after its processing. The data could be used to check the specific liability in case of possible IT crimes against the website: except for this possibility, at present the data on the web contacts is not available for more than seven days.

### Data freely supplied by the user



The free explicit and optional e-mail forwarding to the address specified on the present website lead to the following address acquisition by the sender, required to answer any request as well as any other possible personal data added to the message. Specific general information will be progressively reported or displayed on the website set for any customised service.

## COOKIES

The **DBA Group S.r.l.** website uses cookies to offer services increasing and improving the site efficacy in terms of user online activities. A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or let you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences. They are forwarded to the original website on the occasion of the repeated visits or to another websites able to recognise them. To get more information on cookies, visit the following website:

[www.allaboutcookies.org](http://www.allaboutcookies.org).

As for the present Policy, the word "cookies" refer to similar tools, including Web beacons and log files.

### How we use the cookies

The company profits from anonymous navigation cookies, required to allow surfers to correctly navigate on the **dbagroup.it** website, profiting from any function and accessing limited access areas. The company profits from analytic cookies to better understand how users exploit its website, to improve and optimise the website, making it more interesting and relevant for users.

The information is anonymous and only used for statistics.

The company profits from Analytics cookers to monitor the use of its website as to improve its exploitation and use. The cookies are generally supplemented by trustful third parties (such as Google through the Analytics platform). However **DBA Group S.r.l.** does not allow any company to get personal information on its users. Anonymity will be guaranteed and personal data will not be used by other websites or by marketing databases.

### How to enable or disable the cookie preferences

The user can authorise its user name and password registration in cookies after closing the navigation session or enabling them on the occasion of the following visit. He/she is entitled to revoke the authorisation anytime whatsoever, in future, thus selecting specific browser parameters to remove the cookies enabling, as follows:

#### Mozilla Firefox:

1. Select the "Tool" menu then "Options"
2. Click on "Privacy"

#### Microsoft Internet Explorer:

3. Select the "Tool" menu then "Internet Options"
1. Click on "Privacy" (or "Confidentiality")
2. Select the required privacy level with the mouse.



Chrome:

1. Select the "Tool" menu then "Settings"
2. Click on "Show advanced settings"
3. In the section "Privacy", click on "Content settings".

Opera:

1. Select "File", then "Preferences"
2. Click on "Privacy".

Visitors can disable Google Analytics for the advertising display and customise the Google display web banners, using the function "Banner preference management".

To disable the third party cookies supporting the advertising customisation according to the website behaviour, visit the following websites [www.networkadvertising.org](http://www.networkadvertising.org) and [www.youronlinechoices.com](http://www.youronlinechoices.com) to identify the NAI (Network Advertising Initiative) members supplementing advertising cookies on your computer. To profit from the opt-out function from the behaviour advertising programme of a NAI or IAB member, tick the corresponding case relating to the company to be removed.

#### **OPTIONAL DATA TRANSFER**

With the exception of what specified as for any navigation data, the user is free to provide for its personal data as specified on the request forms to **DBA Group S.r.l.** or anyhow requested in any contact with the office when asking for information material or any other communication. Should such data not be provided, it could be not possible to provide for what requested. However, for the sake of completeness, it is important to remind that in some cases (not in case of the ordinary website management), the Authority can ask for information in compliance with art. 157 of law decree n. 196/2003 as to check the personal information treatment and processing. Under such condition, it is compulsory to answer to the request, under penalty of a fine.

#### **PROCESSING MODE**

Personal data is processed with automated tools for the time strictly required to reach the goals which it was collected for. Specific safety measures are enforced to prevent its loss, illegal uses and unauthorised accesses.

#### **PEOPLE AFFECTED INTERESTS**

People personal data refers to are entitled to be confirmed that their data exists and to how its contents and origin are used, to check that it is correct or to ask to supplement or update or adjust it (art. 7 of Law decree n. 196/2003). In compliance with the same article, they are entitled to ask to remove it, to anonymously change it or to block data which is not processed according to the law as well as to oppose, whatever the reason, its processing.

Requests are to be addressed in writing to the following e-mail address [info@dbagroup.it](mailto:info@dbagroup.it) to the attention of the Data processing manager.